



## YOYOGI INTERNATIONAL SCHOOL

### Job Description

**Job Title:** Middle School English Teacher

**Position Type:** Full-Time

#### **Position Overview:**

We seek a dedicated and collaborative Middle/High School English teacher to join our Upper School faculty from August 2026. Currently there is one teacher per subject in the Upper School so you would be the sole English teacher at this level.

You will deliver high-quality, engaging, inquiry-based learning experiences that develop students' language and literacy skills. The students are majority second language learners of varying abilities, from initial English level to near-native; consequently you will need to be mindful of differentiating your instruction and keeping lessons accessible.

Currently the school is grades 6 - 9, but as we are expanding, you will be responsible for creating new units of study and lesson plans, ensuring vertical curriculum alignment. You will also work closely with colleagues in other subject areas to ensure horizontal alignment across the continuum. Experience in planning, designing, and implementing innovative, differentiated, inquiry-based units is a must.

The successful candidate will also be responsible for assessing student learning through varied formative and summative assessments and provide constructive, meaningful feedback to guide progress.

#### **Key Responsibilities:**

**Child Safeguarding:** Be aware of and comply with the Yoyogi IS Child Safeguarding Policy and maintain industry standards of professional standards of care for students.

**Classroom Management:** Assume responsibility for organizing and managing all aspects of a class, delivering engaging and developmentally appropriate lessons that align with our curriculum framework.

**Curriculum Planning:** Collaborate with fellow educators to design and implement a challenging and inquiry-based curriculum that meets the unique needs of each student, fostering a love for learning using Toddle.

**Assessment and Feedback:** Regularly assess students' progress, providing

constructive feedback and support to facilitate their academic and personal growth.

**Inquiry-Based Learning:** Promote a culture of inquiry and critical thinking within the classroom, encouraging students to explore concepts independently and collaboratively.

**Cultural Competence:** Embrace and celebrate diversity, creating a classroom environment that is inclusive, respectful, and reflective of the global community.

**Parent Communication:** Maintain open and transparent communication with parents, providing regular updates on students' academic progress and well-being.

**Professional Development:** Actively participate in ongoing school and self-directed professional development opportunities to stay abreast of educational best practices and advancements.

**Collaborative Approach:** Work collaboratively with colleagues, attending team meetings, and contributing to the overall school community.

### **Service / Project Work:**

- Serve as Project Based Learning Cornerstone Project supervisor
- Support and monitor a designated group of students in their efforts concerning the school service programme for Shibuya ward in Tokyo

### **Advisory & Wellbeing**

- Serve daily as a homeroom advisor to a year group and monitor the academic and social-emotional well-being of the students under your care
- Develop strong, positive relationships with each student in your advisory group
- Meet with each of your advisory students individually, at least once a week, to check in with them concerning their academic progress, concerns and emotional wellbeing
- Become familiar with the areas of learning covered by the YIS Wellbeing Curriculum (taught by the Counselor) so as to be aware of what your advisory students and other students are inquiring into
- Work with the school Counselor to align homeroom advisory time and mini-activities with the YIS Wellbeing Curriculum
- Collaborate with Heads of Grade to adapt the Advisory curriculum to meet the needs of the advisory students

### **Qualifications:**

- Bachelor's degree in Education or a related field (Master's degree preferred)
- Teaching certification and relevant training
- Previous experience as an English Teacher is highly desirable
- Familiarity with the IB MYP and the UK Standards