



## **Admissions Policy 2024-2025**

Yoyogi International School offers classes from Kindergarten to Grade 8, following the International Baccalaureate Primary Years Programme (PYP) Grades K-5 and Project-Based Learning Grades 6-8. Our curriculum focuses on inquiry-based learning, promoting holistic development and intercultural understanding.

Our admissions process reflects our school's values of inclusivity, open-mindedness, and quality education. We welcome families from all backgrounds, cultures, and nationalities while ensuring a diverse student body that enriches the overall learning experience. Yoyogi International School is a vibrant community where students are nurtured to become curious, confident, and compassionate leaders.

1. **Equal Opportunity for All:** We welcome students from all backgrounds, cultures, and abilities. Our admissions process is fair, transparent, and unbiased, treating every applicant with equal respect and consideration while maintaining the goal of being both international and diverse.
2. **Non-Discrimination:** We do not discriminate on the basis of race, color, religion, gender, national origin, disability, or any other legally protected status. Every applicant is evaluated solely based on their academic merit and personal potential.
3. **Comprehensive Evaluation:** Our admissions team carefully reviews each application, considering academic achievements, extracurricular activities, personal statements, and letters of recommendation. We assess each applicant's unique qualities and skills that demonstrate their readiness for a challenging and enriching educational experience.
4. **Our final Admissions decisions** will be based on what is best for the student's academic and personal growth. Consideration will be given to applicants' needs and the school's ability to provide the resources necessary for optimal student success.
5. **Transparency and Communication:** We maintain open communication with applicants and their families throughout the admissions process. Clear guidelines and deadlines are provided, ensuring that everyone is informed and prepared at every stage.
6. **We aim to present Yoyogi International School** in an honest and accurate manner to the applicant.
7. **Continuous Improvement:** We continuously evaluate and improve our admissions process to uphold the highest standards of efficiency, fairness, and integrity. Feedback from applicants and their families is valued and used to enhance our policies and procedures.

## **Admissions Terms and Conditions 2024-2025**

- ❖ Please contact the Admissions Department to check availability before applying
- ❖ We accept applications for enrollment in all grade levels for the next two terms, as long as the class has not reached its capacity
- ❖ Applications received after the class has reached its capacity or applications for future enrollment beyond the next 2 terms will be put in our wait pool
- ❖ Yoyogi International School reserves the right to disclose any information concerning the admissions procedures, the personal information of any applicants, or the number of applicants in the wait pool
- ❖ Your application will be reviewed only after we receive all the required information and the application fee
- ❖ When submitting the application form, please ensure that all information is typed and filled out completely and accurately
- ❖ We will not consider applications for grade levels that do not align with our class/ age placement criteria
- ❖ The application fee of 22,000 JPY (tax inclusive, per student) is non-refundable in any circumstances, regardless of admissions decisions. Upon receipt of the application fee, we will review your application. We may or may not invite the student in for a screening
- ❖ Students must participate in the screening in order to be considered for their enrollment. This session can be online or in person. Parents are not required to be present during the screening. The session consists of Maths and English literacy assessments based on the knowledge from the highest grade level the child was enrolled in, as well as a conversation with our Admissions team. If the child is given assistance or translation during the screening, their application will not be considered
- ❖ With the exception of Japanese language lessons, English is the only medium used during classes. Students with limited English ability, as determined by the application form, through the screening or testing results, are accepted and English as a Second Language (ESL) classes will be required (a fee-based service).
- ❖ Yoyogi International School may not have the facilities or staff necessary to support students with diverse learning needs that fall outside of our resources. For enrollment to occur, the previous school reports and screening, need to affirm that the learning needs can be supported within the mainstream program.
- ❖ Enrollment confirmation
  - For Individuals (General Enrollment): Enrollment is confirmed upon payment of the tuition fee
  - For Corporate and Embassy Sponsorship: enrollment is confirmed upon completion and submission of the corporate or embassy payment agreement, along with the payment of the registration fee