



Yoyogi International School
Tokyo, JAPAN

STUDENT SUPPORT/COUNSELOR

FULL TIME POSITION FOR 2025-2026



Welcome to Yoyogi International School

We hope the information in this document will help inform your decision-making process as you consider this role and whether Yoyogi IS is a good fit for your next professional journey. There will be time for further discussion and questions throughout the application process. Continue your research into Yoyogi IS on our website and our social media links found at the bottom of this page.

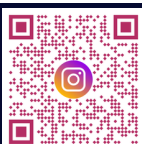


WHO WE ARE

We are a school of about 200 international students in Grades K-8. Our school will be housed in two buildings in the Shibuya area beside Yoyogi Park in central Tokyo, Japan. The school began in 1999 under the leadership of the current CEO and owner, Yuko Muir. Our community is diverse and very supportive.

CURRICULUM

Our Grade 6-8 section is a PBL Program based on UK Standards. Our teachers exercise agency in the design and delivery of the programme. They regularly access the rich community resources of Tokyo. Our goal is to prepare well-rounded students for top high school programs globally.



[Yoyogi IS Website](https://www.yoyogischool.com)





CURIOUS



CONFIDENT



COMPASSIONATE

Job Description

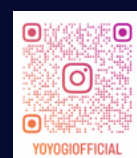
Yoyogi International School seeks a qualified and passionate professional in a Middle School Counselor/ student well-being role to join our dedicated faculty. The successful candidate will play a key role in supporting our neurodiverse students those in need of support in an inclusive educational experience that aligns with the principles and philosophy of our PBL Program based on UK Standards.

Key Responsibilities:

- Assume responsibility for an MS Advisory Program, delivering engaging and developmentally appropriate lessons.
- Collaborate with fellow educators to design and implement an RTi-type support model for our students across the school.
- Regularly assess students' progress data, providing constructive feedback and support to facilitate their academic and personal growth.
- Support staff in delivering SEL programming for our students
- Promote a culture of inclusivity and kindness
- Embrace and celebrate diversity, creating an environment that is inclusive, respectful, and reflective of the global community.
- Maintain open and transparent communication with parents, regularly updating student progress and well-being.
- Professional Development: Actively participate in ongoing professional development opportunities to stay abreast of educational best practices and advancements.

25 years of excellence in the heart of Tokyo

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Base Requirements of this Role

- BA or MA with state/ provincial teaching certification (ie., QTS, OTC, DOE)
- Formal counsellor training and experience
- 2 years of international teaching experience is preferred
- MS experience/ inquiry and training are preferable
- be able to relocate to Japan and provide documentation for visa process
- Meet Yoyogi IS child safeguarding standards
- provide strong, supportive references
- excel at supporting a teamwork environment and PD opportunities
- **This position will begin in August of 2025**

Child Safeguarding

At Yoyogi International School, we prioritize the safety of our students. In accordance with the guidelines set forth by the International Task Force on Child Protection, we adhere to rigorous recruitment standards, with a special focus on safeguarding children. All prospective international staff applying for positions at our school must furnish proof of “child protection” or “working with children” certification as an integral part of their application process. References will be required to support your application with assurance of childsafe practices. Social media and general online searches will be conducted to support the application process.



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Our Vision

Our Vision is to provide our growing school community with an outstanding learning environment; preparing children with the skills, knowledge and aspiration to be active learners within our constantly changing global society.



CURIOS



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Compensation Package

- a competitive salary package with annual steps based on experience
- annual subsidized flight
- housing allowance
- Settling In Allowance
- subsidized tuition and participation fees for dependent children
- enrollment in Japan's social insurance plan
- access to local (quality) healthcare, including basic dental
- contribution toward pension with the possibility of a later withdrawal
- leave beyond statutory requirements
- holidays as seen in the school calendar
- professional development opportunities with financial support
- staff support for relocation and settlement

Application Process

Candidates must submit a resume/CV (with Photo please) with the names of at least three (3) professional references, one of which must be the most recent supervisor. If you are asked to continue in the process, you will be contacted by email with the next steps towards and interview. Please send application to hire@yoyogiinternationalschool.com

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2025-2026 CALENDAR

Aug 11-18 All Staff Training
 Aug. 11 Mountain Day
 Aug 18 School Open House
 Aug 19 First Day of School

AUGUST 2025						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY 2026						
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22	23	24	25	26	27	28

Feb 11 National Foundation Day
 Feb 11-13 Mid-Term Break
 Feb 23 Emperor's Birthday/ School Day

Sep 15 Respect For The Aged Day /
 School Day
 Sep 23 Autumnal Equinox Day/ School
 Day

SEPTEMBER 2025						
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28	29	30				

MARCH 2026						
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22	23	24	25	26	27	28
29	30	31				

Mar 20 Vernal Equinox Day
 Mar 20 Student-Led Conferences
 Mar 23-27 Spring Holidays
 Mar 9 First Day of Term 3

Oct 13 Health and Sports Day
 Oct 13-17 Autumn Holidays
 Oct 24 United Nations Day

OCTOBER 2025						
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APRIL 2026						
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Apr 29 Showa Day/ School Day

Nov 3 Culture Day/ School Day
 Nov 18 First Day of Term 2
 Nov 24 Labour Thanksgiving Day
 Holiday
 Nov 24 Student-Parent-Teacher
 Conferences/ No classes for students

NOVEMBER 2025						
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MAY 2026						
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31						

May 4 Greenery Day
 May 5 Children's Day
 May 6 Constitution Memorial Day
 May 4-6 Golden Week Holiday/ No
 School

Dec 19 Last Day of School 2025
 Dec 22-31 Winter Holidays

DECEMBER 2025						
S	M	T	W	Th	F	S
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JUNE 2026						
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28	29	30				

June 10 Final Day of Classes
 June 15 Summer Camps Begin

Jan 1 New Year's Day
 Jan 1-9 Winter Holidays
 Jan 12 Coming of Age Day/ No School
 Jan 12 PD Day/ No School
 Jan 13 First Day of Classes 2026

JANUARY 2026						
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25	26	27	28	29	30	31

JULY 2026						
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19	20	21	22	23	24	25
26	27	28	29	30	31	

July 20 Marine Day
 July Summer Camps/ No School